APPENDIX XLII-A.

(*See* paragraph 5 of the Preface.)

Travelling allowance sanctioned to non-officials.

SL/ 101.

SECTION I—GENERAL.

SL/ 102

(1) When any person, other than a Government servant is required to attend ting of a Commission of Inquiry or of a Board, Conference, or Committee, required to perform any public duties in an honorary capacity, a competent ority may grant him travelling allowance as follows :—

(*a*) If he attends as a witness he may be allowed to draw—

(*i*) for a journey performed by railway, the actual cost of a return fare or the class of accommodation by which a person of his status would normally travel but not exceeding the cost of a ~~second~~ class return fare except with the special sanction of Government, *plus* a third class return fare for one servant in the case of a person who actually travels by ~~second~~ class, or

(*ii*) for a journey performed by steamer, a return fare for the class of accommodation by which a person of his status would normally travel, and

(*iii*) road mileage and daily allowance at the rates prescribed for Government servants who travel by rail in the class of accommodation deemed suitable for him, under sub-clause (*i*).

he status of the witness for the purpose of sub-clauses (*a*) (*i*), (*ii*) and (*iii*) above ll be determined according to the discretion of the Secretary of the Commission, rd, Conference, or Committee subject to the final decision of the President in s of doubt.

(*b*) If he attends as a member, or while performing other public duties in an norary capacity, he shall be entitled to—

(*i*) for a journey performed by railway, one and a half second class return ares;

(*ii*) for a journey performed by steamer, mileage allowance as for a journey on tour admissible to a Government servant of the first grade.

(*iii*) road mileage and daily allowance on the scale applicable to officers of the first grade.

rovided that in the case of a Commission, Board, Conference or Committee inted by the Central Government, he shall be entitled to travelling allowance ding daily allowance on the scale which may be prescribed by the Central ernment, for their non-official representatives.

ote 1.—Notwithstanding anything contained elsewhere in these rules daily allowance for the se of sub-clause (*a*) above shall be admissible only for any day or part of a day on which a is required on the business of the committee to halt at a place which is not the place where manent residence is situated.

Note 2.—The third class fare for a servant shall be admissible only if a certificate to the effect that a servant actually travelled is attached to the travelling allowance bill.

Note 3.—No mileage allowance for a journey to and from the Railway station or steamer port is admissible in addition to mileage for the journey by rail or steamer unless the sum of all road journeys performed in connection with the journey by rail or steamer during the same day exceeds five miles.

Note 4.—A claim made under this rule should bear a certificate to the effect that the member preferring it has not already drawn travelling allowance for the same journey or halt made by him in another capacity.

Note 5.—The allowance to be drawn under this rule shall not exceed the amount of the allowance that would be admissible to a member or a witness for a journey performed by the shortest route from or to the place where he ordinarily resides or carries on his business to or from the place where the meeting is attended or other public duty performed.

Note 6. Sk. 105

Explanation.—The shortest route is that by which a member can most speedily reach his destination by the ordinary modes of travelling, provided that, if there are two or more such routes, that which is the cheapest shall ordinarily be deemed to be the shortest route. In case of doubt in any case, Government will decide which shall be regarded as the shortest route and such decision shall be final.

(2) Subject to the proviso to clause (1) (*b*) above a Member of the Bombay Legislative Assembly or of the Bombay Legislative Council performing a journey in the circumstances specified in sub-clauses (*a*) and (*b*) of clause (1) shall draw travelling allowance in accordance with the provisions of that clause.

Note.—The travelling allowance of a Member of the Bombay Legislative Assembly or of the Bombay Legislative Council for attending a meeting of a Committee of the Legislature will be regulated by the Bombay Legislature Members' Salaries and Allowances Rules, 1938, *vide* Section IV of Appendix XLII-B.

Sk. 103. 176

(3) The travelling allowance admissible under the provisions of clauses (1) (*a*) and (2) may be granted to a non-official witness appearing to give evidence in the case of a Government servant whose conduct is the subject of a departmental enquiry: provided, in the case of a witness appearing to give evidence on behalf of the Government servant, that—

(*i*) the Government servant clears himself, and

(*ii*) the officer presiding at the enquiry certifies that the evidence given by the witness was of material value, or

(*iii*) for exceptional reasons, which must be recorded, the officer conducting the enquiry recommends departure from conditions (*i*) and (*ii*) above.

Note.—The status of the witness for the purpose of sub-clause (*a*) of clause (1) shall be determined by the Presiding Officer whose decision shall be final.

Sk. 104

1-A. Non-official examiners appointed by the Bombay-Sind Public Service Commission for language examinations are allowed to draw travelling allowance according to sub-clauses (1) (*b*) or (2), as the case may be, of rule 1 in this section.

1-B. Non-official members (including co-opted members) of the District Forest Advisory Committees should be allowed to draw travelling and other allowances at the following rates for journeys undertaken by them for attending the Committee meetings and for carrying on propaganda work under instructions from the Committees:—

(*i*) 1½ Intermediate class railway fares for journeys performed by train having intermediate class accommodation; otherwise 1½ third class fare;

(*ii*) Road mileage at annas 2 per mile for journeys performed by motor conveyances;

(*iii*) At the rates prescribed in Bombay Civil Services Rules 406 (*c*) and (*d*) for journeys by sea or by river steamers;

(*iv*) Daily allowance at Rs. 1 8·0 per diem.

Note.—The concessions admissible to Government servants of the third grade under Bombay Civil Services Rule 451 should also be extended to the non-official members (including co-opted members) of the District Forest Advisory Committees.

No. 176

Page 254, Appendix XLII-A, Section I—

Insert the following as *Exception* to clause (2) of rule 1 in this section :—

"*Exception.*—Whenever during the Session of the Bombay Legislative Assembly or the Bombay Legislative Council a member undertakes a railway journey by night train from a place of the session to attend a meeting of the Divisional, District or Taluka Board, Committee, etc., he should be allowed a single Second class railway fare each way if he actually travels by that class *plus* the extra fare or fares of the class by which he is normally entitled to travel provided that he travels a distance of more than 100 miles and provided further that the journey from the place of meeting to the place of the session is performed immediately after the meeting is over.

(G. R., 3339/33, dated 22nd July 1950.)

[Correction No. 176, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 28th February 1951.]

No. 104

Page 254, Appendix XLII-A, Section I—

(*i*) *For* Rule 1-A inserted by correction slip No. 90, dated 17th July 1939, *substitute* the following :—

"1-A. Non-official members appointed by the Bombay Public Service Commission for language examinations are allowed to draw travelling allowance according to scale I in clause 1 (*b*) of rule 1 in this section."

(*ii*) *Delete* Rule 1-B as inserted by correction slip No. 296, dated 15th October 1940, and the note below it inserted by correction slip No. 480, dated 15th October 1942, from this section.

(*iii*) *Delete* Rule 2 from this section.

(G.R., 3339/33, dated 6th January 1948.)

[Correction No. 104, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 105

Page 254, Appendix XLII-A, Section I—

Insert the following as "*Note 6*" below Rule 1 (1) in this Section :—

"*Note 6.*—This rule does not apply to a Government servant in foreign service. The travelling allowance of such a Government servant should be regulated under Bombay Civil Services Rule 565.

(File 3339/33/26549B-C.)

[Correction No. 105, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 103

Page 253, Appendix XLII-A—

Add the following at the end of the *Note* below clause (2) of Rule 1 in this Appendix :—

"The allowances, if any, admissible to the Member under the said rules shall be in addition to the travelling allowance admissible to him under this clause."

(G.M., 3339/33, dated 10th March 1948.)

[Correction No. 103, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

Page 255, Appendix XLII-A, Section I—

(*i*) *For* Rule 6 in this section *substitute* the following :—

"6. District and Taluka Honorary organizers of co-operative societies should be allowed travelling allowance according to scales II and III in clause 1 (*b*) of Rule 1 in this section respectively."

(*ii*) *Delete* Rule 6-A as inserted by correction slip No. 481, dated 15th October 1946, from this section.

(*iii*) *Delete* Rule 8 from this section.

(G.R., 3339/33, dated 6th January 1948.)

[Correction No. 107, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 106

Page 255, Appendix XLII-A, Section I—

Substitute the words " A class IV servant " *for* the words " an inferior servant " occurring in Rule 5 in this Section.

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 106, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

2. An Honorary Magistrate, not being a Government servant, may, when employed on Government work under the orders of a District Magistrate or a Sub-Divisional Officer at a distance exceeding five miles or beyond Municipal limits, whichever is farther, from his headquarters, or when the place where he holds his court is situated at a similar distance from his residence, draw for journeys by railway one and half second class fare and for journeys by road the mileage allowance admissible to Government servants of the second grade. When similarly employed, he may draw daily allowance at Rs. 3 subject to the conditions applicable in the case of Government servants on tour.

3. Lady Superintendents of Criminal Tribes Settlement Schools are allowed to draw mileage allowance at the rates admissible to Government servants of the second graee and daily allowance at the rate admissible to Principals, Professors and Inspectresses in the Bombay Educational Service, Class II, under Rule 1 in Appendix XXIV.

4. The staff under the control of Voluntary Agencies in charge of Settlements allowed travelling allowance admissible to Government servants of equal tus under the Bombay Civil Services Rules for duty performed by them in nnection with the Criminal Tribes Settlements.

5. An inferior (A clerk IV) servant at a dispensary, who is not a Government servant, ay, when required to accompany the medical officer in charge for the purposes a *post-mortem* examination, be allowed the travelling allowance admissible a Government servant of the fourth grade, provided that the necessity for the urney on the part of the inferior servant is certified by the Civil Surgeon of the strict concerned. Slip 106

6. Honorary Organisers of Co-operative Societies should be allowed travelling owance at the following rates :— Slip 107.

(*a*) *District Honorary Organisers*—

(*i*) Travelling allowance at the rates admissible to Government servants of the second grade.

(*ii*) Daily Allowance at Rs. 3 per diem.

(*b*) *Taluka Honorary Organisers*—

(*i*) Travelling allowance at the rates admissible to Government servants of third grade on pay of Rs. 99 per mensem.

(*ii*) Daily allowance at Rs. 1–8–0 per diem.

Non-official members of District Rural Development Boards should be ed travelling allowance to cover their out of pocket expenses at the following :—

(*i*) 1½ intermediate class railway fares for journeys performed by trains having intermediate class accommodation; otherwise 1½ third class fares.

(*ii*) Road mileage at 3 or 2 annas a mile, according as the members use their own or hired conveyances, irrespective of distances travelled.

(*iii*) For journeys by sea or river steamers travelling allowances according to Bombay Civil Services Rules 406 (*c*) and 409.

(*iv*) Daily Allowance at Rs. 1–8–0 per diem for all days including the days for which rail and road mileage is claimed.

7. The Registrar of Co-operative Societies and Directors of Rural Development should see that the expenditure on travelling allowance of honorary Organizers does not exceed Rs. 30 per mensem in the case of those in charge of one Taluka and Rs. 50 per mensem in the case of those in charge of more than one Taluka.

8. A non-official member of a Divisional Board of Agriculture is entitled to travelling allowance as shown below :—

(*i*) For journeys by rail—one second class fare.

(*ii*) For journeys by sea or river steamer—one fare of the class admissible to a second grade Government servant.

(*iii*) For journeys by road of over five miles—the cost of one seat in a public conveyance if actually incurred.

(*iv*) When travelling by road in his own conveyance—mileage at the rate admissible under Rule 414 to second grade Government servants when using their own conveyances : provided that, when the journey is one for which only railway fare is admissible under the travelling allowance rules, only one second class railway fare should be allowed.

9. Representatives nominated by Government on the Board of Directors of the East India Cotton Association, Limited, may be allowed travelling allowance as under :—

Mileage	...	One and a half second class rail fare.
Daily allowance	...	Rupees five a day for days of halt at Bombay for meetings provided that no daily allowance will be admissible in respect of days for which mileage is drawn.

Mileage by road to and from the Railway Station is not admissible.

10. Members of the staff of the Victoria Jubilee Techical Institute, Bombay and officers of the Committee of Direction for Technical Education, who may be deputed by the Committee to conduct the examination and inspection of other technical and industrial schools in the Province, should be divided into grades for the purpose of calculating travelling allowance according to the method laid down in Rule 377 and paid travelling allowance admissible to Government servants of corresponding grades while on tour.

10-A. Non-official persons appointed to conduct part II of the Secondary Teachers' Certificate Examination from outside the examination centre should be paid a single second class return fare by rail between the place of residence and the examination centre and road mileage at the rates admissible to second grade officers.

10-B. Non-official persons, appointed as Examiners at the Primary School Certificate Examination for Boys, from outside the examination centre should be paid a single second class return fare by rail between the place of residence and the examination centre and road mileage at the rate admissible to second grade officers.

Page 256, Appendix XLII-A, Section I—

(*i*) *For* Rule 9 in this section *substitute* the following :—

"9. Representatives nominated by Government on the Board of Directors of the East India Cotton Association Limited, may be allowed travelling allowance according to scale I in clause 1 (*b*) of Rule 1 in this section."

(*ii*) *For* Rule 10-A *substitute* the following :—

"10-A. Non-official persons appointed to conduct part II of the Secondary Teachers' Examination from outside the examination centre should be allowed travelliig allowance according to scale II in clause 1 (*b*) of Rule 1 in this section."

(*iii*) *For* Rule 10-B *substitute* the following :—

"10-B. Non-official persons appointed as Examiners at the Primary School Certificate Examinations for Boys, from outside the examination centre should be allowed travelling allowance according to scale II in clause 1 (*b*) of Rule 1 in this section."

(G.R., 3339/33, dated 6th January 1948.)

[Correction No. 108, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

Page 257, Appendix XLII-A, Section I—

Substitute "1–4–0 and "2–8–0" *for* "1–2–0" and "1–8–0" respectively in Rule 11 in Section I of this *Appendix*.

(The amendment should take effect from 1st January 1947).

(G.L., P.W.D., 255/36-XI-E(I), dated 18th November 1948 and 18th January 1949.)

[Correction No. 110, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

11. For journeys on tour or transfer, Candidates in the Bombay Service of Engineers, Class II, may be allowed travelling allowance as admissible to Government servants of the second grade or actual expenses, whichever is less. They may be allowed daily allowance at the following rates :—

	Rs. a. p.
During the first year of training	1-4-0 ~~1-2-0~~
During the second year of training	2-8-0 ~~1-8-0~~

SECTION II—SPECIAL RULES REGARDING THE GRANT OF CONVEYANCE HIRE.

Note.—See also Section C in Appendix XVIII-A and Rule 17 in Appendix XXXV.

1. A carriage allowance of Rs. 2–8–0 per week per visit is allowed to the representatives of the Society called the Order of the Star in the East and of any society of members of the Muslim community in Poona, who may be appointed by the Commissioner, Central Division, under rule 339 of the Bombay Jail Manual Part I, for delivering religious lectures to prisoners confined in the Yeravda Central Prison.

2. A carriage allowance of Rs. 6 per mensem is allowed to the representatives of the Salvation Army for their visit to the Yeravda Central Prison for the purpose of delivering religious lectures to the prisoners confined in that prison.

3. A conveyance allowance of Rs. 2–8–0 per weekly visit subject to a maximum of Rs. 12–8–0 per month is allowed to the moral and religious lecturer for Hindu prisoners in the Yeravda Central Prison.

3-A. A conveyance allowance of Rs. 2–8–0 for each alternate weekly visit subject to a total expenditure of Rs. 12–8–0 per month, is allowed to two Hindu ladies appointed as moral lecturers for Hindu female prisoners in the Yeravda Female Jail (Yeravda Central Prison).

4. The Roman Catholic Chaplain, Kirkee, is allowed to draw an allowance of Rs. 2 8 0 for each visit to the Yeravda Central Prison, subject to the maximum allowance of Rs. 12–8–0 per mensem.

5. Teachers from the Training College for Women, Poona, are allowed to draw the actual cost incurred by them for hiring conveyances to visit the Yeravda Prison twice a week for the purpose of giving instruction to the female prisoners subject to the maximum of Rs. 24 per mensem in all.

5-A. The Gujerati lady teacher who visits the Yeravda Female Prison for the purpose of holding classes twice a week is allowed the actual cost of hiring a Conveyance, subject to a total expenditure of Rs. 16 per month.

6. The female lecturers at the Ahmedabad Central Prison may be granted actual conveyance charges not exceeding Rs. 5 per Sunday.

6-A. The lady teacher appointed for conducting literacy classes for female prisoners in the Ahmedabad Central Prison may be paid conveyance allowance at the rate of six annas per day of attendance provided that the total amount does not exceed Rs. 10–8–0 per mensem.

7. The honorary lecturers to the prisoners in the Nasik Road Central Prison are allowed to draw actual conveyance charges for their journeys from Nasik to the Prison and back, subject to a maximum of Rs. 3 per visit, provided that there will not be more than two lecturers at every weekly visit.

8. The Roman Catholic Chaplain of Deolali, who has been permitted to visit the Nasik Road Central Prison once a week, should be allowed actual conveyance charges, subject to a maximum of Rs. 3 per visit.

9. The representatives of the Salvation Army and the religious lecturers for Hindu and Mahomedan prisoners confined in the Thana District Prison are allowed travelling allowance at Rs. 4 per mensem and 8 annas per visit respectively.

10. Religious lecturers to the prisoners in the Dhulia District Prison are allowed to draw the actual cost of hiring a conveyance to and from the Prison up to a maximum of rupee one per visit.

11. Religious lecturers to the prisoners in the Bijapur District Prison are allowed to draw the actual cost of hiring a conveyance to and from the Prison up to a maximum of Rs. 2 per visit.

11-A. The Medical Officer of the Bulsar Municipality is allowed to draw conveyance allowance of Re. 1 per visit in respect of two regular visits per week to the Sub-Jail at Bulsar. He has also to visit the Sub-Jail in emergencies whenever required but for such occasional visits he is not allowed any conveyance allowance.

11-B. The medical officer in charge of the Barsi Municipal Dispensary may be paid a conveyance allowance of Rs. 5 a month for visiting the Sub-jail at Barsi at least twice a week and at such other times as laid down in rule 27 of the Bombay Sub-Jail Manual.

11-C. The following medical officers visiting sub-jails in accordance with rule 27 of the Bombay Sub-jail Manual may be paid remuneration and conveyance allowances at the rate mentioned against each :—

Medical officer.	Sub-jail.	Rate of remuneration.	Rate of conveyance allowance.
Government Medical Officer in charge Dispensary at Bhadgaon	Bhadgaon (East Khandesh District).	Nil. (Rs. 15 per mensem when daily average population at the sub-jail during a month exceeds 40 prisoners)	Annas 12 per visit subject to a limit of Rs. 8 per mensem
Government Medical Officer at Kelwa-Mahim Dispensary.	Palghar (Thana District).	Do. ...	Rs. 2 per visit to a limit of Rs.20 per mensem.

11-D. The Medical Officer in charge of the Dholka Municipal Dispensary, is allowed an allowance of Rs. 8 per mensem for visiting the Dholka Sub-jail at least twice a week and at such other times as laid down in rule 27 of the Bombay Sub-Jail Manual.

11-E. Sec 109

Page 258, Appendix XLII-A, Section II—

Insert the following new Rule *after* Rule 11-D in this Section :—

"11-E. Honorary medical officers who are attached to the V. S. Civil Hospital, Thana, and who have their place of residence in Bombay, are allowed to draw a conveyance allowance of Rs. 50 per mensem each".

(G.R., H. & L.G.D., S.127(4), dated 28th January 1948.)

[Correction No. 109, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 177

Page 259, Appendix [illegible]-A, Section II—

Insert the following new Rule *after* Rule 15-A in this Section :—

"15-B	..	.. The local non-official members of the Provincial Education Council, should be allowed to draw actual conveyance hire up to a limit of Rs. 3 per day on the days on which they have to attend the meetings of the Provincial Education Council in the City of Bombay."

(G. R., E. D., 5587, dated 22nd March 1950 and Government Memorandum, 3339/33/9627-C, dated 27th April 1950.)

[Correction No. 177, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 28th February 1951.]

12. (Cancelled).

12-A. Non-official examiners in Bombay appointed to conduct part II of the Secondary Teachers' Certificate Examination should be paid actual conveyance charges not exceeding Rs. 2 per day.

13. Local non-official persons who are appointed as members of the Central Committee of the Primary School Leaving Certificate Examination for Girls are allowed actual conveyance expenses not exceeding Rs. 2 a day for the days they attend the meetings of the Central Committee.

14. Honorary organisers of co-operative societies whose headquarters are in Bombay are allowed to draw actual conveyance hire when organising or visiting societies within the limits of Bombay City subject to the maximum of Rs. 2 per diem, provided that, whenever practicable, trains, omnibuses and tramway cars should be used in preference to taxi cabs or hackney carriages.

15. The Chairman and the non-official members of the Board of Physical Education are allowed to draw actual conveyance hire up to a limit of Rs. 3 per day on the days on which they have to move about in Bombay City in connection with the work of physical education falling within the scope of their powers and duthes.

15-A. The non-official local members of the following Committees and Boards are granted the conveyance charges actually incurred by them up to a maximum limit of Rs. 3 per day for attending the meetings of their respective Committees and Boards :—

(1) The Provincial School Book Committee ;

(2) The four Regional School Book Committees for Marathi, Urdu, Gujarati and Kannada ;

(3) The School Leaving Certificate Examination Board ;

(4) The Provincial Board of Primary Education ;

(5) The Secondary Education Board.

15-B. Sept 177

16. The Honorary Technical Adviser to the Government Industrial Training Workshop, Ahmedabad, should be allowed actual conveyance charges, subject to a maximum of Rs. 2 per visit, for visiting the workshop twice a week.